

PRIVACY POLICY

This privacy policy sets out how Cornwall Astronomy Society (hereafter referred to as CAS) uses and protects any information that you give us when you use this website, by contacting us or becoming a member.

CAS is committed to keeping any personal information you give us safe. We value your privacy and will only use the information you give us to contact you as requested.

The following policy explains how your personal information will be treated.

How do we collect information?

We will collect personal information from you when you make an enquiry with us by phone or email, or request information via the “contact us” form on this website or via our Facebook page, or otherwise provide us with personal information.

When we refer to “personal information” in this privacy policy, we mean information that identifies you as an individual, or is capable of doing so. Accordingly, we may hold and use data about you in your capacity as a member, a business contact, as an individual acting on behalf of a business contact, or in any other capacity, for example, when you visit our website.

What information do we collect about you?

The types of information collected might include your name, business name (if applicable), email address, contact telephone numbers, private/business address, your requirements and any other information provided by you.

How do we use this information?

We will use your personal information to provide you with the information you have requested. For instance, if you have completed our “contact us” form, we will contact you by phone or email with the information you have asked for. If you have consented, we will also use your personal information provided to keep you informed of membership relating information, such as CAS meetings and things of interest that are related to the interests of CAS and its members.

We will not rent, sell or lease this personally identifiable information to other organisations, companies or individuals. You have a right to access, rectify, modify and delete any data referring to you. In order to exercise this right, please contact us by emailing info@CornwallAS.org.uk

Data protection

We are committed to dealing with personal data in the spirit of the Data Protection Act 1998 (“the Act”) and the GDPR as enforced by 25th May 2018 and protecting personal privacy in accordance with the law.

Any information you share with us is securely stored by us.

If you wish to know more about your rights in respect of protection of personal data, you should write to the:

Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or telephone 0303 123 1113 (or 01625 545745 if you would prefer not to call an ‘03’ number).

Homepage: www.ico.gov.uk

Data Controller

CAS may also obtain and store personal data and other information for our own purposes, such as managing our membership database, or for administrative purposes. In those cases, we will act as data controller. CAS may request consent to store names, addresses and other contact details. We will not release such information, in whole or in part, to any third parties unless permitted to do so by law.

We may use your contact information in the future to communicate important society and service information if you have given us consent to do so.

Changes

If your personal details change, please help us to keep your information up to date by notifying us via email on info@CornwallAS.org.uk.

CAS may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 30/04/2020.

Analytic cookies

Cookies are small files, which are transferred from websites and stored on your computer’s hard drive.

The CAS website does not use cookies.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information that you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

You may request details of personal information which we hold about you under the Data Protection Act 1998 and the GDPR. If you would like a copy of the information held on you please contact us on info@CornwallAS.org.uk.

If you believe that any personal information we are holding on you is incorrect or incomplete, please email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect. If you have reason to believe that any personal information we are holding is being mis-used or a data breach has occurred, please contact us at the earliest convenience.

Contact

If you have questions about this privacy policy, please contact info@CornwallAS.org.uk.

This page was updated on 30/04/2020.